



RURAL MUNICIPALITY OF PORTAGE LA PRAIRIE

REFERENCE: Administration	POLICY NO. ADM – 09
TITLE: Fees & Charges	PAGES: 3
AMENDED BY: Resolution No. 2023-252	DATE: November 15, 2023

Purpose:

The purpose of this policy is to establish fees and charges for various municipal services, activities or licenses to assist in reimbursing the municipality for administrative, legal, filing and other associated costs.

Policy:

Fees and charges will be established below and invoiced according to this policy.

Administrative

Tax Search (includes Tax Certificate)	\$30.00
Tax Certificate	\$25.00 (will be stated in Tax Levy By-law)
Tax Sale Costs	actual costs
Tax Sale Agreement Fee	\$100.00
Assessment Appeal Fee (Class 60T – Commercial/Industrial)	
Application Filing Fee (Minimum)	** \$50.00 per roll number
Application Filing Fee (Maximum)	** \$500.00 per roll number

** Fee is \$10 per \$100,000 of property assessed value that is the subject of appeal, as determined by the Provincial Assessment Branch, subject to a minimum fee of \$50.00 and a maximum of \$500.00.

** Filing fees are non-refundable (including withdrawals).

NSF Cheque	\$40.00
Double Deposit/Counterfeit Cheque	\$200.00
Lottery License	No Charge
Municipal Maps	Actual Cost
Photocopy Black & White	\$0.20 per page
Photocopy Color	\$0.50 per page
Printing from Computer	\$0.20 per page
Faxes Received	\$0.20 per page
Faxes Sent Locally	\$0.20 per page
Faxes Sent Long Distance	\$1.00 per page
Right-of-Way Administration Fee	\$150.00 per application

Animal Control

Dog License	No Charge
Penalty for failing to obtain a valid dog license (after 2 nd warning)	\$100.00
Annual Dangerous Dog License	\$250.00
Annual Kennel Fee	\$250.00 for first 5 dogs plus \$20.00 per dog after 5 dogs (amends Animal Control By-law)
Impoundment Fee	\$50.00 per day
Veterinary Costs	Actual Costs
Beaver Bounty	\$100.00 each

*(If there is a drainage concern caused by a nuisance beaver, the Councillor of the area MUST approve the request **PRIOR** to the removal of the beaver in order for the fee to be paid.)*

Development Fees

Subdivision Review Fee	\$50.00
Development Agreement	\$200.00 plus legal fees
Road Closing	\$750.00 plus survey and legal fees
Easement Agreement	\$250.00 plus legal fees
Tile Drainage Application Fee	\$250.00
Tile Drainage Extension Fee	\$50.00
Private Works License (including private roadways/crossings, pipelines, signs)	\$250.00 (as per By-Law 3011)
Renewal/Extension	\$175.00
Private Works Machine Rates	(as per Manitoba Heavy Construction rates currently in effect.)

Utility Fees (in accordance with the Public Utilities Board and the Current Water/Sewer Rate By-Laws)

Cartier Regional Water & Sewer Rates	(as per By-Law 3045)
Oakville Water & Sewer Rates	(as per By-Law 3097)
Utility Mileage Rate	\$0.70 per KM

Emergency Services

False Alarm Fee	\$200.00 per false alarm subsequent to 3 false fire alarms per 12 months per address.
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Trailer License Fees (Value Based)

Square Feet of the Trailer (and additions) X Market Value Rate X Portioning Rate for Residential
Less Depreciated Value

= Net amount for taxation X Current Year's residential tax rate

= License Fee Example:

a 1995 Trailer that is 1,500 square feet based on 2017's rates:

$$1500 \times \$70 \times 45\% = 47,250.00$$

$$49\% \times 47,250 = \underline{-23,152.50}$$

$$\text{Amount to apply tax rate} \quad 24,097.50$$

$$\text{License Fee} = \$24,097.50 \times 23.72 \text{ mills} = \$571.59 \text{ (calculation is based on the 2017 mill rate.)}$$

Depreciation Table		
<u>Age</u>	<u>Deprecation Rate</u>	<u>Residual</u>
0	0	100
1	3	97
2	6	94
3	9	91
4	11	89
5	11	89
6	11	89
7	19	81
8	22	78
9	24	76
10	26	74
11	29	71
12	31	69
13	33	67
14	35	65
15	37	63
16	39	61
17	40	60
18	42	58
19	44	56
20	46	54
21	47	53
22	49	51
23	50	50
24	52	48
25	53	47
26	55	45
27	56	44
28	57	43
29	59	41
30	60	40

Note: As The Municipal Act does not require Fees and Charges to be passed by By-Law, the RM of Portage la Prairie has chosen to set our Fees and Charges by policy.