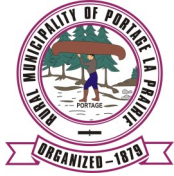


## RM OF PORTAGE COUNCIL

Reeve—Kameron Blight

### COUNCILLORS

Ward I—Garth Asham  
Ward II—Doug McAuley  
Ward III—Ryan Kontzie  
Ward IV—Roy Tufford  
Ward V—Arnold Verwey  
Ward VI—Adam Carpenter  
Ward VII—Kevin Blight



### FOR YOUR INFORMATION

Rural Municipality  
of Portage la Prairie

[www.rmofportage.ca](http://www.rmofportage.ca)

Tel: 204-857-3821  
Fax: 204-239-0069  
info@rmofportage.ca

Public Works  
Phone: 204-857-4439  
Fax: 204-857-8216

Utility Operations Supervisor—Blaine Page  
Water Treatment Plant  
Phone: 204-267-2417  
Mobile: 204-856-6412

Dog Control Officer—Larry Saunders  
Phone: 204-239-1359  
Mobile: 204-871-0154

Portage la Prairie Planning District  
Phone: 204-239-8345

Manitoba Assessment Services  
Phone: 204-239-3320

RCMP  
Phone: 204-857-4445  
EMERGENCY—DIAL 911

## How to Detect a Water Leak

The best way to determine if you have a leak, is by first checking your water meter.

Make sure no water is being used inside or outside of your house.

Locate your water meter and check the leak indicator to see if it is moving. The leak indicator could be a small triangle shaped dial or a small silver wheel that rotates when water is flowing through the meter. If the dial is moving, chances are, you have a leak.

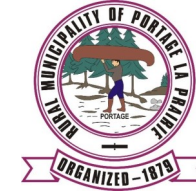
You can also take a meter reading and wait 1 or 2 hours and take another meter reading (make sure no water is used during this time). If the reading has changed, you have a leak.

### Leaking Toilets

Remove the tank lid and place a few drops of food colouring in the back of the toilet tank. Wait about 30 minutes, without flushing, and then look into the toilet bowl to see if any of the colour has come through. If you see colouring in the toilet bowl, you have a leak. In most cases, you will just need to replace the toilet flapper and/or filling mechanism.

### Leaking Faucets

Leaking faucets are generally a result of a worn rubber washer. The washer on a sink is usually located under the handle and is relatively easy to replace if you have the right tools. It does require shutting off the water under the sink or at the main shut off before removing the handle. Check with a hardware store or online on how to repair faucets.



## Seasonal Water Program—Delta

Rural Municipality  
of Portage la Prairie

[www.rmofportage.ca](http://www.rmofportage.ca)

Tel: 204-857-3821  
Fax: 204-239-0069  
info@rmofportage.ca

# Enrollment Form—Seasonal Water Program—Delta

Please complete the following information and return to the RM of Portage office **by April 1st.**

Name \_\_\_\_\_ Property Address \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Please enroll the above mentioned property for the Seasonal Water Program—Delta

Choice 1 - After September Long Weekend

Choice 2 - After Thanksgiving in October

I **DO NOT** wish to enroll in the Seasonal Water Program—Delta

Initial

I acknowledge that the Municipality accepts no responsibility for damages that result if the service side valve lever on the meter assembly is not closed when the curb stop is opened in the spring.

Signature

Please Detach and Return

October, 2016



## Seasonal Water Program — Policy No. UTL-02

### Statement and Purpose:

The purpose of this policy is to establish a seasonal water program and fees for the seasonal water service activations in the spring and deactivations in the fall at Delta.

### Statement:

Seasonal cottage owners at Delta require water to be turned off for the winter period to protect their water lines from damage. In order to make the best use of staff time spent in turning off/on water at Delta, cottage owners will be offered to enroll in an automatic water turn/off program at a reduced turn on/off rate.

### Policy:

1. The Water Works Manager will carry out the following annual schedule to activate water in the spring and deactivate water for the seasonal water program at Delta:
2. Delta residents on regional water may participate in the program by completing and submitting the enrollment form for the seasonal water program before the established deadline.
3. The annual deadline for enrollment is April 1<sup>st</sup>.

All seasonal curb stops turned on	In May
Choice 1: First round of turn offs/drains opened	After long weekend in September
Choice 2: Final round of turn offs/drains opened	After Thanksgiving in October
Drain curb stops closed	Last week of October

4. A flat fee equal to 50% of the regular turn on and turn off hourly rate (ie. rate would be 50% of \$50 = \$25.00) will be added to utility bills for all seasonal cottage owners who sign up for the program. Mileage will not be charged.
5. The billing periods for the seasonal water program will be as follows:
  - May thru July – Billed in August
  - August thru October – Billed in November
6. Activation / Deactivation fees:
  - \$25.00 per hour plus mileage (approximately \$85.00 per service call).
  - Rates are subject to change.
7. Forty-eight hours notice is required to schedule water activations/deactivations for the owners not participating in the seasonal water program.
8. For all after hours/emergency water activations/deactivations a fee of \$50.00 per hour plus mileage will apply (approximately \$120.00).

Meter assembly installation instructions available at [www.rmofportage.ca](http://www.rmofportage.ca)